



5009 RONDO DRIVE
 Fort Worth, TX 76106
 817-926-1517 fax 817-546-7324

APPLICATION FOR EMPLOYMENT

SAWYER COMPOSITE is an equal opportunity employer and does not discriminate against otherwise qualified applicants on the basis of race, color, religion, sex, national origin, age, disability, or genetic information.

Fill out application form completely. Resumes will not be accepted in lieu of application.

PERSONAL INFORMATION

Name (Last, First, Middle): _____ Date: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Business Phone: _____ E-mail Address: _____

Are you legally eligible for employment in the United States? Yes No

(If offered employment, you will be required to provide documentation to verify eligibility)

Position You Are Applying For

Title:		Salary Requirement:	
Full-Time <input type="checkbox"/>	Part-Time <input type="checkbox"/>	Temp/Project <input type="checkbox"/>	Date You Can Start:

Are you willing to work hours other than 7 a.m. to 3:30 p.m.? Yes No

Are you at least 18 years of age? Yes No Have you ever worked for Sawyer Composite before? Yes No

During the past 7 years, have you ever been convicted of, or have you plead guilty or no contest to, a felony offense? Yes No

If your answer is "Yes", Please explain:

A conviction may not disqualify you, but a false statement will. Factors such as age and date of conviction, as well as seriousness and nature of crime will be considered.

EDUCATION: (NOTE: Applicants may be required to provide proof of diploma, degree, transcripts, licenses, certifications and registrations.) Indicate Highest Grade Completed: 1 2 3 4 5 6 7 8 9 10 11 12 Did you graduate from high school or receive GED? Yes No

Business or Technical School (Name, City, State): _____

Dates Attended: _____ Degree Earned: _____

Undergraduate College (Name, City, State): _____

Dates Attended: _____ Degree, Major: _____

Graduate School (Name, City, State): _____

Dates Attended: _____ Degree, Subject: _____

MILITARY HISTORY:

Branch of Service: _____ Rank Achieved: _____

MOS:

From:

To:

Please List Special Training/Skills/Qualifications (Including Licenses, Certifications, Computer Skills and Words Per Minute)

WORK HISTORY (GIVE INFORMATION ABOUT YOUR LAST 3 JOBS, STARTING WITH THE MOST RECENT)

1.) EMPLOYER ADDRESSES MUST BE COMPLETE MAILING ADDRESS, INCLUDING ZIP CODE AND TELEPHONE NUMBER.

1-Employer	Dates Employed:	
Address:	Full-Time <input type="checkbox"/>	Part Time <input type="checkbox"/>
City:	State:	Zip:
Phone:	Ending Salary:	
Title/Duties:	May we contact?	
Manager's Name and Title:		
Reason for Leaving:		

2-Employer	Dates Employed:	
Address:	Full-Time <input type="checkbox"/>	Part Time <input type="checkbox"/>
City:	State:	Zip:
Phone:	Ending Salary:	
Title/Duties:		
Manager's Name and Title:		
Reason for Leaving:		

3-Employer	Dates Employed:	
Address:	Full-Time <input type="checkbox"/>	Part Time <input type="checkbox"/>
City:	State:	Zip:
Phone:	Ending Salary:	
Title/Duties:		
Manager's Name and Title:		

Reason for Leaving:

BUSINESS REFERENCES (NOT PERSONAL)

1. IF APPLYING FOR YOUR FIRST JOB, YOU MAY USE ACADEMIC REFERENCES

1-Name:

Work Phone:

Home Phone:

Address:

City:

State:

Zip:

Relationship to You:

2-Name:

Work Phone:

Home Phone:

Address:

City:

State:

Zip:

Relationship to You:

3-Name:

Work Phone:

Home Phone:

Address:

City:

State:

Zip:

Relationship to You:

Please Note:

1. I hereby certify that the facts set forth in the above employment application are true and complete to the best of my knowledge and authorize Sawyer Composite to verify their accuracy and to obtain reference information on my work performance. I hereby release Sawyer Composite from any/all liability of whatever kind and nature which, at any time, could result from obtaining and having an employment decision based on such information.
2. I understand that, if employed, falsified statements of any kind or omissions of facts called for on this application shall be considered sufficient basis for dismissal.
3. I understand that should an employment offer be extended to me and accepted that I will fully adhere to the policies, rules and regulations of employment of Sawyer Composite. However, I further understand that neither the policies, rules, regulations of employment nor anything said during the interview process shall be deemed to constitute the terms of an implied employment contract. I understand that any employment offered is for an indefinite duration and at will and that either I or Sawyer Composite may terminate my employment at any time with or without notice or cause.
4. You will be asked to undergo Drug/Alcohol Testing if a tentative offer for employment is made. I further understand that as a condition of my continued employment, I may, from time to time, be required to submit to additional Drug/Alcohol Testing or other exams.

Signature:

Date:

For HR Use Only

Interview Date:	
Interviewer Initials:	
Disposition Code:	